



SMALL BUSINESS RATE RELIEF
APPLICATION FORM

1. Please state:
(a) Name:-

Address:-

Telephone number:-

Facsimile number and electronic mail address (where applicable):-

2. Financial years, or, if part only, the dates within a financial year for which relief is sought:
2013/14, 2014/15, 2015/16, 2016/17, 2017/18, 2018/19, 2019/20

3. Give the full address of:-
(a) The hereditament for which small business rate relief is sought:-

(b) Any other hereditament in England the ratepayer occupies:-

Notes

All hereditaments in England occupied by the ratepayer must be listed. It should be noted that, for any particular day, the billing authority will disregard the ratepayer's occupation of an additional hereditament in England where

- (a) Its rateable value shown in the local non-domestic rating list for that day is not more than £2,899:
and
- (b) The aggregate rateable value on that day of all the hereditaments the ratepayer occupies in England is not more than £27,499 (where the hereditaments for which relief is sought is situated in Greater London) or £19,999 (where the hereditament for which relief is sought is situated outside Greater London).

The application must be signed by the ratepayer or a person authorised to sign on behalf of the ratepayer. This means, where the ratepayer is:

- (a) a partnership:
- (b) a trust, a trustee of that trust:
- (c) a corporate body, a director of that body; and in any other case, a person duly authorised to sign on behalf of the ratepayer.

WARNING – IT IS A CRIMINAL OFFENCE FOR A RATEPAYER TO GIVE FALSE INFORMATION WHEN MAKING AN APPLICATION FOR SMALL BUSINESS RATE RELIEF.

I confirm that the hereditaments listed above are the only hereditaments in England occupied by (*insert ratepayer's name*)

Signature of the ratepayer / person authorised to sign:-

Capacity of person signing:- Date:-

Any change in circumstances must be reported to Halton Borough Council immediately.

Halton Borough Council
PO Box 223, Widnes, WA8 2DA
Email: business.rates@halton.gov.uk Tel: 0151 511 8932