

EVIDENCE SHEET

Examples of evidence that will be accepted in support of your Disabled Persons National Bus Pass



For all disabilities the following are accepted forms of evidence:

Any Category

If in receipt of Higher Rate Mobility Component of the Disability Living Allowance (HRMCDLA)

- Copy of award notice letter (must be dated within the last 12 months)

Or

- Excise duty exemption certificate (must be dated within the last 12 months)

Or

- Are in receipt of Personal Independence Payment (PIP) (must be dated within the last 12 months) and have:

Received a score of 8 points or more under PIP activity 12 (Moving Around)

Or

Received a score of 8 points or more under PIP activity 7 (Communicating Verbally)

- Copy of award notice letter (must be dated within the last 12 months)

Note. Must confirm that benefit is expected to last for a minimum of 12 months from date of application for a national bus pass.

If in receipt of War Pensioner's Mobility Supplement

- Award letter from the Service Personnel and Veterans Agency

If in receipt of Armed Forces Compensation Scheme (AFCS) tariff 1-8, and meet the existing disability eligibility criteria for the concessionary travel scheme.

- Award letter from the Service Personnel and Veterans Agency

If issued with a disabled persons' parking badge

- Please show parking badge

If you are not in receipt of any of the above please see below for further accepted forms of evidence:

(a) Blind or partially sighted

A Copy of your CVI issued by a consultant ophthalmologist.

Or

Registration card issued by Visual Impairment Team. If you have lost your card you can obtain a replacement by contacting your local team.

(b) Profoundly or severely deaf

Confirmation of your condition from a specialist agency or charity providing services for deaf people.

Or

Copy of an audiological report with covering letter confirming that hearing loss has reached 70dBHL or worse.

(c) Without Speech

Confirmation that you are in receipt of PIP, with a score of at least 8 points for the 'Communicating Verbally' activity. Therefore please provide a PIP award notice letter dated within the last 12 months. Confirmation of your condition from a specialist agency or charity providing services for people without speech.

Note. An inability to speak English or speech which is slow or difficult to understand due to accent or a stammer would not qualify.

(d) Has a disability, or has suffered an injury, which has a substantial and long-term adverse effect on ability to walk

It is envisaged that people who qualify under this category would be in receipt of HRMCDLA or in receipt of PIP, with a score of at least 8 points for the 'Moving Around' activity as detailed in the first table. Therefore please provide either a copy of award notice letter dated within the last 12 months or an excise duty exemption certificate.

(e) Does not have arms or has long-term loss of the use of both arms

If you are physically without both arms through accident, illness or other reason, further supporting evidence may be required.

(f) Has a learning disability, that is, a state of arrested or incomplete development of mind which includes significant impairment of intelligence and social functioning

Confirmation of your condition from a specialist agency or charity providing services for people with learning disabilities. Headed letter from day hospitals or institutions that look after people with learning difficulties.

Evidence of statement of educational needs or an Education, Health and Care plan (EHP)

(g) Would, if applied for the grant of a licence to drive a motor vehicle under Part III of the Road Traffic Act 1988, have the application refused pursuant to section 92 of the Act (physical fitness) otherwise than on the ground of persistent misuse of drugs or alcohol

If application has been made a copy of letter from DVLA confirming refusal of your application under section 92 physical fitness.

Completed declaration from your key worker in the Assertive Outreach Team or supporting letter from a specialist agency or charity confirming your primary diagnosis precludes you from holding a licence to drive a motor vehicle (declaration available on request).

It is not a condition of entitlement under this category that the disabled person should apply for and be refused a driving licence.

Eligibility under this category will be considered on the grounds of physical fitness regardless of age.

Note. Anyone who has been refused a driving licence or is likely to be refused a driving licence through a persistent misuse of drugs or alcohol will not qualify for a national bus pass.

If you are unable to provide any accepted forms of evidence you will need to request a declaration form which following completion would be sent to your GP/Consultant to verify – these forms are only issued once all other options have been exhausted therefore your local office may want to discuss your application with you further at this point.